

Town of Moorcroft
Regular Meeting of the Council
Monday, April 10th, 2017

Town Council Present: Councilmen Owen Mathews, Dick Claar, Paul Smoot and Ben Glenn

Absent: Mayor Steve Sproul

Town Employees Present: Public Works Director Cory Allison, Clerk/Treasurer Cheryl Schneider, Police Chief Doug Lundborg, Attorney Jim Peck and HDR Engineer Heath Turbiville

Mayor Pro Tem Paul Smoot called the meeting to order at 7:00 pm with the Pledge of Allegiance being said.

Ralph Kanode, Strata Energy, presented to the the council overall information on energy and Strata's strategy for their plant.

Brooke Semlek, Moorcroft Booster Club, requested permission to paint paw prints leading to the football field from Little Horn and possibly Country Lane. They would also like to come from both interstate exits to lead to the high school. Cory stated he will check with WyDot to see if they will give permission. **Councilman Mathews motioned to approve the painting of the paw prints to the high school and Councilman Claar seconded. Motioned passed 4/0.**

Mary Lou Peterson discussed her concern with the current junk ordinance and how some of the resident's care of their property devalues other's property. Attorney Peck stated this is an enforcement issue and not an ordinance issue. Chief Lundborg stated he has had a couple of complaints in the past few months. Although his department is shorthanded, he will be following up. He would like to remind citizens that are concerned to bring their complaints forth so they can be reviewed.

Councilman Mathews motioned to approve the Consent Agenda and Councilman Claar seconded. Motion passed 4/0.

Clerk Schneider reported the progress of the EA for the green space. The state reported that the appraisals are too old and new appraisals will be needed to start the process over.

Clerk Schneider presented to the council Resolution 4 :

Resolution 4 – 2017

A RESOLUTION OF THE COUNCIL OF THE TOWN OF MOORCROFT AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS IN THE PRINCIPAL AMOUNT OF \$2,017,000.00 FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING AND CONSTRUCTION A SEWER, PROVIDING FOR THE COLLECTION, HANDLING AND DISPOSITION OF REVENUES THEREFROM, AND AUTHORIZING MAKINGS OF PROMISSORY NOTES(S). SECURITY INSTRUMENTS AND PLEDGES OF REVENUES TO EVIDENCE AND SECURE THE PAYMENT OF SAID INDEBTEDNESS AND FOR RELATED PURPOSES.

Councilman Mathews motioned to approved Resolution 4-2017 and Councilman Claar seconded. Motion passed 4/0.

Councilman Mathews Clerk Schneider asked to have February 13th minutes amended for an error. The minutes stated "Councilman Claar motioned to not approve the finance committee and Council Mathews seconded. Councilman Glenn, Claar, Mathews were a nay and Mayor Sproul was a yay. Councilman Smoot abstained for conflict of interest." The minutes should have stated that Councilman Glenn, Claar, Mathews were a yay and Mayor Sproul was a nay. **Councilman Mathews motioned to correct the minutes to reflect the correction and Councilman Claar seconded. Motion passed 4/0.** Clerk Schneider requested to have a voting delegate and alternate for WAM in June. **Councilman Smoot motioned to designate Councilman Claar as the voting delegate. Council Mathews seconded. Motion passed 4/0. Councilman Claar motioned to designate Councilman Smoot as the alternate and Councilman Mathews seconded. Motion passed 4/0.** Discussion was had on the sale of the lots on Big Horn and zoning. There has been an interest in purchasing the lots. **Councilman Claar motioned to put Lot 14/15 Block 2 of Big Horn Avenue out for a sealed bid for minimum bid of \$30,500 and advertise the required length of time. Councilman Mathews seconded the motion. Discussion was had on commercial status. Councilman Claar motioned to amend his motion to include for commercial use only. Motion passed 4/0.** Attorney Peck will put together the bid for the advertisement.

Chief Lundborg reported that he would be gone the week of April 24th for training. He has been updating the Emergency Management book and anticipates having it ready in May or June for approval.

Nancy Feehan updated the council with the Easter events and garden boxes and the MTC.

Heath Turbiville reported what was needed at this point for the Goshen SRF loan application. The financial portion of the application is currently being reviewed. Bids could possibly go out in July. Councilman Claar stated he would like to see if the meter pits can be added as an addendum.

Director Allison reported on the applicants for the MTC temporary, part time custodial position. He would like to recommend Richard Reed for the position. Richard is currently filling in at the landfill part time temporary until the permanent employee returns. He is currently working around 30 hours a week. **Councilman Claar motioned to hire Richard Reed as a non-benefited, part time employee for 20 hours a week at \$12.65 and to keep the employee's hours under 40 hours while he is filling in at the landfill and Councilman Smoot seconded. Motion passed 4/0.** Director Allison along with JC Scott and Howard Wick will be at the water training next week. Allison requested to have the council review and approve the list of contractors he provided them and to add Cranston Electric to the list. **Councilman Claar motioned to approve the list with the addition Cranston Electric and Council Mathews seconded. Motion passed 4/0.** Allison discussed the gravel that is needed at the ball field to prevent damage. He has a quote from Quality Agg for \$3500.00. Councilman Glenn asked to have "no vehicle at this point" posted. **Councilman Smoot motioned to approve having the gravel put in and Councilman Claar seconded. Motion passed 4/0.** Councilman Claar asked to discuss the vacation leave for Cory Allison and asked the Mayor Pro Tem sign the form. Discussion was had on the procedure for department heads vacation approval. **Councilman Mathews motioned to establish a vacation policy to have department heads continue to fill out the leave forms for record keeping and to notify the council either by email or at a meeting with days requested for vacation/personal days or for work related absences and Councilman Smoot seconded. Motion passed 4/0.**

No fire, EMS or planning reports

Attorney Peck read in to record the 3rd and final reading for Ordinance 3-2017

ORDINANCE 3-2017

AN ORDINANCE GRANTING A NONEXCLUSIVE FRANCHISE TO POWDER RIVER ENERGY CORPORATION TO CONSTRUCT, ACQUIRE, OPERATE AND MAINTAIN AN ELECTRIC SYSTEM IN THE TOWN OF MOORCROFT, WYOMING, AND TO FURNISH ELECTRICITY TO THE TOWN AND THE INHABITANTS THEREOF, AND TO USE THE STREETS, ROADS, ALLEYS AND OTHER PUBLIC PLACES WITHIN THE TOWN; LENGTH OF FRANCHISE; FRANCHISE FEE; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Mathews motioned to approve Ordinance 3-2017 3rd reading and Councilman Glenn seconded. Motion passed 4/0.

Attorney Peck read into record the 2nd Reading for Ordinance 4-2017:

ORDINANCE 4-2017

TITLE 1, CHAPTER 3, SECTION 1-316

ORDINANCE AMENDING SECTION 1-316 OF CHAPTER 3, TITLE 1 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO ESTABLISH STANDING COMMITTEES; PROVIDE WHEN STANDING COMMITTEES ARE APPOINTED; PROVIDE FOR THE APPOINTMENT OF SELECT COMMITTEES; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Claar motioned to approve 2nd reading of Ordinance 4-2017 and Councilman Smoot seconded. Motion passed 4/0.

Attorney Peck read into record 1st Reading for Ordinance 5-2017:

ORDINANCE 5-2017

TITLE 25, CHAPTER 6, SECTION 25-602

ORDINANCE AMENDING SECTION 25-602 OF CHAPTER 6, TITLE 25 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO INCLUDE AND SET MONTHLY WATER INVESTMENT FEE(S) FOR TRAVEL TRAILER PARKS; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Claar motioned to approve 1st Reading for Ordinance 5-2017 and Councilman Mathews seconded. Councilman Smoot abstained for conflict of interest. Motion passed 3/0.

Attorney Peck read into record 1st Reading for Ordinance 6-2017:

ORDINANCE 6-2017

TITLE 19, CHAPTER 4, SECTION 19-401

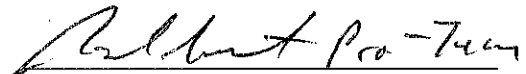
ORDINANCE AMENDING SECTION 19-401 OF CHAPTER 4, TITLE 19 OF THE CODE OF THE TOWN OF MOORCROFT, WYOMING 1979 TO INCLUDE AND SET MONTHLY SEWER INVESTMENT FEE(S) FOR TRAVEL TRAILER PARKS; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Mathews motioned to approve 1st Reading for Ordinance 6-2017 and Councilman Claar seconded. Councilman Smoot abstained for conflict of interest. Motion passed 3/0.


Attorney Peck discussed the length of RV's and defining the RV's. Councilman Smoot will review the current ordinance. The VCN lease was discussed. Attorney Peck suggested to the council to decide whether they are satisfied with the cost, the option to review and the 5 year term. He will email the council with the updated information.

Councilman Claar discussed having a goal planning retreat to review what the town's priorities are at this time. This will be discussed during budget. Councilman Claar will be attending the Town Hall meeting in Sundance on April 25th.

With no further business, the meeting was adjourned at 10:15 p.m.


Paul Smoot, Mayor Pro Tem

ATTEST:


Cheryl Schneider, Clerk/Treasurer